



## Board Member Candidate Application

Ensuring the welfare of our community's abandoned and lost animals is central to what we do. By applying to become a board member, we recognize your desire to share in that responsibility. The information you provide herein will help us get to know you and maintain a balanced, diversified board.

**SEND TO/EMAIL:**

Amanda Houston, Board Secretary  
1837 East Pleasant Valley Blvd  
Altoona, PA 16602  
alchouston@yahoo.com

### Contact Information

First \_\_\_\_\_ Last \_\_\_\_\_  
Street 1 \_\_\_\_\_  
Street 2 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ (H) \_\_\_\_\_ (C)  
Email \_\_\_\_\_

All inquiries are asked regarding your potential service as a CPHS Board Member:

**1. ON BECOMING A CPHS BOARD MEMBER:**

Why do you want to become a CPHS board member?

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**2. COMMUNITY LEADERSHIP AND INVOLVEMENT:**

Please describe past and current experiences in community leadership and involvement in Blair County and/or the surrounding region, particularly your ability to network and raise awareness.

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**3. RESOURCE DEVELOPMENT/FINANCIAL ASSISTANCE:**

Please describe your ability to build and employ relationships that will lead to significant and continuing financial support, including specific experience and knowledge of fundraising, planned giving, and/or grant writing.

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**4. FINANCIAL AND ACCOUNTING:**

Please describe any professional training and/or experience you have in this area with regards to bookkeeping such as QuickBooks, Excel or other computer financial programs.

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**5. PUBLIC RELATIONS AND MARKETING:**

Please describe any professional training and/or experience you have in this area.

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**6. BUSINESS MANAGEMENT AND HUMAN RESOURCES:**

Please describe any professional training and/or experience you have in running a business, managing a budget, hiring and developing staff, HR administration, etc.

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**7. LEGAL:**

Please describe any professional training and/or experience you have in this area.

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**8. ANIMAL WELFARE/SHELTERING:**

Please describe any training, knowledge, and/or experience you have in this area as well as any details regarding the amount of experience and, if relevant, the timeframe that you acquired such experience.

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**9. ON THE GENERAL SUBJECT OF ANIMAL WELFARE:**

Please share your thoughts and opinions on spay/neuter, breeding, and euthanasia. Also understanding that the CPHS shelter is a no-kill facility and that policy will not change.

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**10. ADDITIONAL QUESTIONS:**

**11.** What do you believe may be the best way for the Humane Society to provide its mission of helping animals and finding them forever homes? How do you believe that you can contribute to that mission?

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**12.** What experience have you had regarding non-profit organizations, including but not limited to sitting on the Board of a non-profit organization? Can you provide any examples of any times during which you sat on such a Board?

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**13.** Have you can you provide three character references that the Board may contact? These references should not be any family members but can be previous members of the Board.

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**14.** Do you have any issue regarding the signing of a non-disclosure agreement regarding matters that have come to the attention of the Board or involve any and all discussions of the Board?

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**15.** Is there any issue/conflict between your employment and your ability to sit on the Humane Society Board? Are there any other organizations that you are a member of that you believe there may be some issues?

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**16.** What are your expectations of the time commitment of your service on the Board? Do you understand that this may involve assistance as a volunteer at one or more fundraising events put on by the Humane Society?

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**17.** Do you understand that once a decision has been made by the Board, that that decision is final and must be accepted by the entire Board?

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**18.** Please describe and list any prior contacts that you have had with CPHS and the details surrounding such contact?

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\_\_\_\_\_  
Applicant's Signature

Date upon which the Application was received and the date that the Application was acted upon:

\_\_\_\_\_  
Date received

\_\_\_\_\_  
Date acted upon

\_\_\_\_\_  
Approved/Disapproved

\_\_\_\_\_  
Board Secretary Signature (On behalf of the Board)

\_\_\_\_\_  
Board President Signature (On behalf of the Board)